

Position Overview

Job Title: Assistant Technical Director

Contract Dates: 1/6/25 – 12/31/25

Reports to: Technical Director

FLSA Status: Exempt

Compensation Rate: \$23/hour

Benefits: Medical & Supplemental Insurance, 401k, PTO, Company Recognized Holidays, Barter Partnership Programs & Discounts

Position Summary

Barter Theatre seeks an Assistant Technical Director to be a part of our 2025 season. The Assistant Technical Director's primary responsibilities are to work in conjunction with the Technical Director to develop methods for the accurate construction of scenery. The ATD will work to ensure efficient, accurate, and safe scenic production practices are utilized and implemented. The ATD shall be responsible for creating working drawings and will be required to assist with show builds in the shop whenever possible.

Responsibilities

- Responsible for the safety of shop staff
- Supervise shop staff (Shop Foreman, Master Carpenter, and Carpenters)
- Responsible for fabricating sets correctly and efficiently
- Supervise and train shop employees as necessary
- Attend all strikes and load-in work calls
- Attend tech rehearsals as necessary
- Job may require heavy lifting, ladder and grid work, and long hours
- Facilitate the purchasing of shop supplies and tool repairs
- Knowledge of all aspects of carpentry (framing, trim, etc.)
- The ability to retain up to date knowledge of materials needed for shop efficiency
- The ability to work independently
- A self-motivator with the ability to motivate others
- The ability and willingness to complete a project correctly, efficiently, and in a timely manner, and to guide others to do the same
- The willingness to report safety and staff issues to the Technical Director
- Familiar with repertory theatre
- Experience in Welding (MIG) and metal fabrication
- Experience in Rigging Scenery and Automation
- Proficient in AutoCad
- Familiar with Fusion 360 and CNC milling is a plus
- Other duties as assigned

Qualification & Experience

- BA or BFA with an emphasis in Technical Production AND/OR a minimum of 2 years experience in scenic construction and shop management in a professional performing arts environment.

Organizational Overview

Currently celebrating its 91st year, Barter Theatre is a repertory company of resident artists dedicated to serving others by creating world-class theater in the heart of Appalachia. Barter's vision is to maintain a sustainable model of producing world-class theater that entertains, engages, and connects artists and audience, while reflecting the inherently Appalachian values of hard work, generosity, service, and story. Barter produces musicals, classic plays, and new work March-December including the nationally renowned initiatives Appalachian Festival of Plays and Playwrights and Black Stories Black Voices.

Equal Employment Opportunity Commitment

Equal employment opportunity and an inclusive and representative staff are fundamental at Barter Theater. Our employment and promotional opportunities are based upon individual capabilities and qualifications without regard to race, color, religion, gender, pregnancy, sexual orientation/preference, political position, age, national origin, marital status, citizenship, disability, veteran status, or any other protected characteristic as established under law.

To Apply

To apply for this position, please submit a current resume, cover letter, a relevant portfolio, and 4 references to Lenny Lively, Technical Director, at llively@bartertheatre.com. The cover letter should include why this position and organization are attractive to you and what you feel you bring to the table that makes you a great fit for Barter Theatre.